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شروع **اللد** کے نام سے جو بڑا مہربان نہایت رحم والا ہے

In the Name of Allah, the Most Gracious, the Most Merciful

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FEE STRUCTURE INTERMEDIATE

INTERMEDIATE LEVEL

1.	Admission Fee F.A.
2.	Admission Fee F.Sc.
3.	Tuition Fee F.A
4.	Tuition Fee F.Sc.
5.	General Fund
6.	College Welfare Fund
7.	Examination Fund
8.	Medical Fund
9.	Burqa Fund
10.	Science Breakage Fund
11.	Computer Fund

- 12. Transport Fund
- 13. Magazine Fund
- 14. Sports Fund
- 15. Identity Card Fund
- 16. Library Security Fund
- 17. Board University Affiliation Fund
- 18. Hilal-e-Ahmer Fund
- 19. Board Registration Fee
- 20. Hostel Security Fund
- 21. Fine Fund

RULES AND REGULATIONS OF LIBRARY

- 1. The teachers can borrow the books for a month.
- 2. the students are liable to return the books after 14 days.
- 3. A fine or Rs. 25/- per day will be charged if the drawn books are not returned in time.
- 4. If a book is lost or damaged, a new book will have to be returned and its double price will be charged.
- 5. If the lost/damaged book is a part of a series the price of whole series will be charged.
- 6. Reference books are to be consulted within the library.
- 7. It is must for students,
 - a) To be co-operative and peaceful
 - b) To maintain the quiet atmosphere of the library
 - c) To be respectful to the library staff.
 - d) Not to tear any page from a book, magazine or newspaper.



- Rs. 80/- (Only Admission Time)
- Rs. 65/- (Only Admission Time)
- Rs. 600/- Per Annual
- Rs. 600/- Per Annual
- Rs. 50/- Per Month
- Rs. 50/- Per Annual
- Rs. 180/- Per Annual
- Rs. 50/- Per Annual
- Rs. 100/- Per Annual
- Rs. 60/- Per Annual
- Rs. 300/- Per Annual
- Rs. 150/- Per Annual
- Rs. 120/- Per Annual
- Rs. 180/- Per Annual
- Rs. 50/- Per Annual
- Rs. 500/- Refundable
- Rs. 240/- Per Annual
- Rs. 60/- Per Annual
- As per Board Schedule
- Rs. 1000/-
- Rs. 5/- Per Period



GOVT. GRADUATE COLLEGE FOR WOMEN

FEE STRUCTURE FOR B.S 4 YEAR PROGRAM

B.S LEVEL

1.	Admission Fee for Arts Subject	Rs. 225/- (Only Admission Time)
2.	Admission Fee for Science Subject	Rs. 175/- (Only Admission Time)
3.	Tuition Fee for Arts Subject	Rs. 360/- Per Annual
4.	Tuition Fee for Science Subject	Rs. 360/- Per Annual
5.	General Fund	Rs. 50/- Per Month
6.	College Welfare Fund	Rs. 50/- Per Annual
7.	Examination Fund	Rs. 180/- Per Annual
8.	Medical Fund	Rs. 50/- Per Annual
9.	Burqa Fund	Rs. 100/- Per Annual
10.	Science Breakage Fund	Rs. 60/- Per Annual
11.	Computer Fund	Rs. 300/- Per Annual
12.	Transport Fund	Rs. 150/- Per Annual
13.	Magazine Fund	Rs. 120/- Per Annual
14.	Sports Fund	Rs. 180/- Per Annual
15.	Identity Card Fund	Rs. 50/- Per Annual
16.	Library Security Fund	Rs. 500/- Refundable
17.	Board University Affiliation Fund	Rs. 240/- Per Annual
18.	Hilal-e-Ahmer Fund	Rs. 60/- Per Annual
19.	Board Registration Fee	As per Board Schedule
20.	Hostel Security Fund	Rs. 2000/- (Refundable)
21.	Fine Fund	Rs. 5/- Per Period

HO	HOSTEL DUES	
Hostel Security Fee	:	Rs. 20

Electricity Charges	:
Servant Charges	:
Miscellaneous Charges	:
Mess Charges.	:



- Rs. 2000/-(Refundable)
- Rs. 1800/- Per Semester.
- Rs. 4200/- Per Semester.
- Rs. 2400/- Per Semester.
- Rs. 2200/- Per Month

Sr.#



COLLEGE CONTACT DETAILS

FINE FUND

Sr.#	Category/Discipline	Fine Rates / Remarks
1. 2. 3. 4.	Incomplete Uniform Without Uniform Breach of any Discipline Bringing of Camera, Tape Recorder or Cellular Phone in the College	Rs. 100/- Rs. 50/- Rs. 200/- upto Rs.1000/- Rs.1000/- The things shall only be returned on the written request of the parents of the student.

A Fine of Rs.200 per paper for absence in December & Pre-Board/ 5. University tests shall be charged from the students as per Govt. policy.

GOVT. GRADUATE COLLEGE FOR WOMEN DERA GHAZI KHAN

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Prof. Fareeda Naheed (Principal)

- + 92 (064) 2401393
- E-mail:principal.gcw.dgkhan@gmail.com
- facebook: govt.graduatecollegeWDGK@gmail.com



PRINCIPAL's MESSAGE

It is a matter of great pride and pleasure to welcome all the students to the academic year 2022-23. Govt. Graduate College for Women, D.G. Khan is a famous educational institution of the area that is providing quality education to the girls students of the whole region to make them powerful member of the society.

Taking it as our responsibility to equip our students with requisite traits to successfully cope with upcoming challenges of personal and professional life as its not only academic achievement that is our goal but we also focus on character building and personality development of our students. For the purpose we offer a wide range of courses in Natural Sciences, Arts, Computer Science and Humanities. Along with it, sports and co-curricular activities are also conducted throughout the year.

We have a competent and dedicated faculty to help the students in their journey of education. While we assure your that we will provide conducive environment at the college, we expect you to ensure supporting environment at home as well. The students are advised to exhibit exemplary behavior and follow all the rules and regulations at the college. I wish our students all success in their fruitful endeavors. GOVT. GRADUATE COLLEGE FOR WOMEN

THE COLLEGE

Govt. Girls College, D.G.Khan was started as an inter College in July 1966 in the building of Hindu School in D.G.Khan Mrs. Sakina Mehmoood was First Principal. The present building had been founded in October 1971. This building was constructed according to the necessity of Inter Classes.

The College is located in the center of city. The building is spread over 13 Acres of land. The graduation classes started in December 1973. BS 4 years Program was introduced in 2010 in 8 disciplines and the college got the status of Post Graduation. The college through different phases has made great progress. In 1994 Twelve additional Class Rooms were built with the help of the Provincial Minister Sardar Zulfiqar Ali Khan Khosa and the efforts of Ex.Principal Mrs.Nusrat Saif Ullah Khan.

Mrs.Saifuallah served this college for almost 20 years as a principal which is a record of time. She worked very hard and turned a desert into a Moasi.s

I.C.S. Classes were started for intermediate students and then in 2002 Degree courses were offered. A Computer Lab was established to facilitate the students. In 2010, Fatima Jinnah Block and a Multipurpose hall were constructed to cope with the increasing number of students. It was the result of great efforts of Ex-Principal Dr.Farkhanda Wajid.

In 2012, flood played havoc, Principal Miss Rehana Rahat and the Staff faced with courage. In 2013, Mrs. Nighat Tahir took over the charge and started task of rehabilitation. She worked very hard and took bold and revolutionary steps for the betterment of the institution.

Af lee that Mrs. Ghazala Qadoos get charge of Principal and developed video conference and day care setups. That Mrs. Shahina Riaz and Mrs. Tahira Anjum Bukhari added a great contribution as weel for the betterment of college learning environment.

Presently, the college offers a wide range of BS 4 year's program in English, Economics, Education, Botany Physics, Chemistry, Maths and Information Technology and Urdu. The Govt. Graduate College for Women is widely known as an institution of excellence in education and character building.

(Fareeda Naheed) Principal Govt. Graduate College for Women Dera Ghazi Khan.

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FACILITIES TO STUDENTS LIBRARY

Library plays in an important role in the academic life of an educational institution. A library should not be operated as just store house of books, it should be a source of education. The total number of books in the college Library is 22879. The library collections help every course in the curriculum of Intermediate and BS-4 year Classes. There is also selected stock of general reference books, periodicals, magazines newspapers and journals.

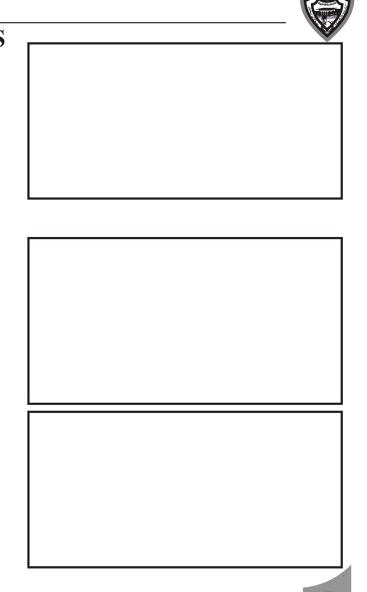
BOOK BANK The facility of Book Bank is also available for the needy students. The students can get books from the Book Bank without any charges and retain the book for a period of one year.

COMPUTER LABS / DIGITAL E-LIBRARY

College has Three Labs fully equipped have been Degital E-Libraries consists of N Computing series net work. Internet and Wi-Fi facilities are provided in the Lab to cope the needs of research at Graduate and Graduate level. Computer Practical work orientation is given to students through Multimedia. Access to H.E.C digital Library is also provided. I.T. Labs are also connected with about 26 Institutions of the Punjab through Pakistan Educational Research Net Work.

New Academic Block

We are taking all necessary measures to improve the standard of education in this college and this is one of the main institution in this district having above than 5000 enrolled students and BS Program in 9 disciplines. To facilitate the students principal Mrs. Syeda Tahira Anjum Bokhari has initiated the construction of new academic block by utilizing the demolished area of professor colony.



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GOVT. GRADUATE COLLEGE FOR WOMEN

TRANSPORT

The facility of transport is also provided to the college students but the service is only available on the allocated routs. **BVS** Service Charges Rs. 600/- Per Month

VIDEO CONFERENCE ROOM

Incharge: Mrs. Salma Merani

The College also has a video conference room which provides facilities like video calling, On Line Lecturer internet, virtual classroom etc. Seminars and conferences are held here.

Water Filtration Plant

A water filtration plant which has capacity of providing 2 thousand liters Filtered water daily is installed in the college premises for students and staff. College teachers, officials and students are thankful to the worthy principal Mrs. Syeda Tahira Anjum Bokhari for providing clean drinking water.

Sport Room

Facilities for indoor and outdoor games are provided in the college premises. The college has a playground for conducting outdoor games and sports. A sport room is established to promote sports among students. Spot room is well decorated with wall painting and sports articles. All necessary sport articles are provided to the students. Annual sports gala is held with utmost zeal and zest.

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MOSQUE

A beautiful mosque was constituted in the college for the students to offer prayer or to conduct any religious activity. It is the result of great devotion and efforts of the Ex-Principal Mrs. Nusrat Saifullah and Mrs. Azmat Javid Head of the Islamiat Department who worked very hard to raise funds for the construction of the mosque..

Day Care Centre for Staff and Students kids.

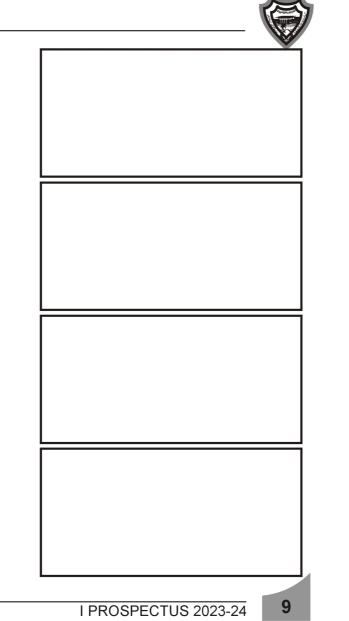
Day Care: The College has the facility of day care centre where children of teachers and students are taken good care of. The incharge of Day Care Centre is Mrs. Nusrat Shabbir. A supervisor and a maid is also appointed to look after the children. Toys, LED and Books are available for learning toddlers. & summer air conditioning facilities in winter heaters are provided.

Dispensary

In order to facilitate consultation and advisory health service for the students a reasonable equipped dispensary looked after by a qualified doctor has been established in the college. For the minor medical problems, medicines are provided free of cost. However complicated cases are referred to the District Headquarter Hospital.

Solar Panels:

As educational institutes play massive part in the future environment and lifestyle and we believe the right education can really make a difference to reducing the impact of global warming to benefit future generation. For this Installing solar power plant in the college is a great education tool it allows students to get involved in understanding the importance of solar energy. A-Grade, Solar Poer Station consists of 100 Solar Plate is going to installed in the college. This is a great step of principal Mrs. Syeda Tahira Anjum Bokhari in the way of clean energy production.



GOVT. GRADUATE COLLEGE FOR WOMEN

COLLEGE COUNCIL

- 1. Prof. Mrs. Fareeda Naheed F
- 2. Prof. Mrs. Salma Meerani
- 3. Miss. Nasceem Akhtar
- 4. Mrs. Sadia Batol
- 5. Mrs. Bushra Faheed
- 6. Mrs. Areeba Bibi
- 7. Mrs. Imrana Pitafi
- 8. Mrs. Nighat Tahir
- 9. Mrs. Khursheed Niaz
- 10. Member from Commissioner Office
- 11. Member from Building Department

NOTE Student found involved in illegal, destructive or negative activities will be punished according to the Govt. Rules. All decisions will be taken by the College Council.

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Principal V.Principal

Chairman Sectory Member Member Member Member Member Member Member

Economics Department

1.	Mrs. Saba Gull
2.	Miss. Benish Ibrahim

M.A

M.A

M.A

M.Phil

Education Department

1.	Mrs.	Mamoona Ishrat
2.	Mrs.	Kahkshan

English Department

1. Mrs. Shabana Akbar	M.A/M. Phil
2. Mrs. Ambreen Ahmad	M.A/M. Phil
3. Hina Mubeen	M.A
4. Mrs. Qalsoom	M.A
<u>Fine Arts Department</u>	
1. Mrs. Shahana Qadir	M.A
Geography Department	

1. Vacant

Health & Physical Education Department

1. Post Vacant

1. Vacant

History Department

Lecturer

Lecturer



Assistant Professor (HOD)

Assistant Professor (HOD)

Asstt: Professor (HOD)

Assistant Professor

Lecturer

Lecturer

Lecturer Lecturer

Lecturer

GOVT. GRADUATE COLLEGE FOR WOMEN

FACULTY.

Principal	Prof. Fareed	a Naheed Sha
V.Principal	Prof. Mrs. Sa	alma Meeran
<u>Arabic De</u>	<u>partment</u>	
Miss Memor	na Nawaz	Lecturer
Biology D	<u>epartment</u>	
1. Mrs. Bus	hra Fareed	M.Sc.
2. Mrs. Fakl	hra Nazneen	M.Phil
3. Mrs. Rizv	wana Nawaz	M.Sc/M.Phil
4. Miss. Sab	oa Tabish	M.Phil
5. Mrs. Meh	wish Farooq	M.Phil
6. Mrs. Syee	da Tehreem Zahra	M.Sc/M.Phil

Chemistry	Department

1. Mrs. Nourin Shazia	M.Sc
2. Mrs. Khadija Sohail	M.Sc.
3. Mrs. Amna Safdar	M.Phil
<u>Computer Department</u>	
1. Mrs. Salma Meerani	Ph.D CS/M.Sc
2. Mrs. Samina Naz	M.Phil
3. Mrs. Humaira Khawar	M.Phil
4. Mrs. Beenish Munir	M.Phil
5. Mrs. Samia Hamad	M.Phil



- Professor of Chemistry amsi
- i i Associate Professor of Computer Science

Associate Professor (HOD) Assistant Professor Assistant Professor Lecturer Lecturer Lecturer

Associate Professor Associate Professor (HOD) Assistant Professor

Math Associate Professor Assistant Professor (HOD) Assistant Professor Lecturer Lecturer

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GOVT. GRADUATE COLLEGE FOR WOMEN

Home Economics Departme	<u>ent</u>
1. Mrs. Nusrat Shabbir	M.Sc. H.E
<u>Islamiat Department</u>	
1. Mrs. Kaneez Fatima	M.A
Library Science Departmen	<u>it</u>
1. Mrs. Sadia Aziz	M.A. Libra
2. Mrs. Naina	M.A. Libra
Mathematic Department	
1. Mrs.Nasreen Tahir	M.Sc.
2. Miss. Sajida Parveen	M.Sc.
3. Mrs. Sakina Ashraf	M.Phil, M
4. Mrs. Nazish Jabeen	M.Phil, M
<u>Persian Department</u>	-
1. Miss Naseem Akhtar	M.A
2. Mrs. Yasmeen Leghari	M.A
<u>Physics Department</u>	
1. Mrs. Sajida Nasreen	M.Sc.
2. Miss. Areeba Bibi	M.Sc./M.P
3. Miss Nabeela	M.Sc.

Political Science Department

1. Mrs. Balqees Fatima	M.A	Associate Professor
<u>Psychology Department</u>		
1. Mrs. Ambreen Aftab	M.Sc.	Lecturer
Statistics Department		
1. Mrs. Humaira Sarwar	M.Sc.	Lecturer
Urdu Donartmant		
<u>Urdu Department</u>		
1. Mrs. Shazia Khurshid	M.A	Associate Professor (HOD)
2. Mrs. Um-e-Salma	M.A	Associate Professor
3. Mrs. Tahira Bano	M.A/M.Phil	Assistant Professor
4. Mrs. Sadia Irfan	M.A/M.Phil	Assistant Professor
5. Mrs. Munazza Shaheen	M.A	Lecturer
6. Miss. Tahreem	M.A	Lecturer
Admin Office Staff		
1. Mr. Ashiq Hussain		Superintendent
2. Syed Sajjad Hussain Bukhari	M.A	Head Clerk
3. Mr. Muhammad Faheem	B.A	Senior Clerk
4. Mrs. Farhat Ismail	Matric	Senior Clerk
5. Mrs. Neelum Farooqi	M.A	Senior Clerk
6. Mrs. Kashif	BA. B.Ed	Junior Clerk



H.Eco Assistant Professor

Assistant Professor (HOD)

Library	Librarian
Library	Librarian

	Associate Professor (HOD)	
	Asstt: Professor	
.Sc.	Asstt: Professor	
.Sc.	Lecturer	

Associate Professor Associate Professor

/M.Phil Lecturer Lecturer

<u>Librarian</u>		
1. Mrs. Saadia Aziz	M.Phil	
Library Clerk		
1. Miss. Naina Kanwal	M.A/B.Ed	
Care Taker & Estate officer		
1. Mr.Muhammad Rafiq Kallan		
Laboratory Staff		
1. Mrs. Shazia Kausar		Lab Supervisor
2. Ahmad Sardar		Lab Supervisor
3. Javed Sattar	Deem	Lab Supervisor
College Dispensary and Sick 1. Mrs. Ambreen Aftab	KUUIII	Incharge
Hostel Warden		Incharge
1. Mrs. Zarghona Khalid	M.A Urdu	
Incharge Electrical College	IVI.A UTuu	
1. Mrs. Rizwana Nawaz		Assistant Professor
2. Mrs. Tahreen Zahra		Lecture
<u>Class 4th Servant Incharge</u>		Lecture
1. Prof. Naseem Akhter		
2. Prof. Balgees Akhter		
Coordinator Universities		
1. Mrs. Sakina Ashraf		BZU (Multan)
2. Mrs. Fakhra Nazneen		Ghazi University DGK
Controller Examinations:		
1. Mrs. Nasreen Tahira		Associate Prof.
<u>Student's Affairs / Disciplina</u>	<u>ry Committee</u>	
1. Mrs. Salma Meerani		Incharge
2. Mrs. Naseem Akhtar		Associate Prof. (Persiam)
3. Mrs. Mehreen Shahzia		Associate Prof. (Chemistry)
4. Mr.s Balqees Fatima		Associate Prof. (Physics)
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GOVT. GRADUATE COLLEGE FOR WOMEN

RULES & REGULATIONS FOR STUDENTS

The students who have got admission should read the following instructions and act upon them strictly. Necessary disciplinary action would taken against those who violate these ruels.

All the Students

Must attend the assembly in time.

- 1. Must attend their classes 75% attendance in compulsory to be liable to appear in the examination. These who Do not meet criteria, their admission would not be sent.
- 2. Who miss the class would be fined Rs.50/-. And Rs. 20/- for missing a lecture.
- 3. Must get through the internal examination of the College.
- 4. Would be fined Rs. 10/- each on being late.
- 5. Would not be allowed to leave the College premisses before time.
- 6. Are expected to protect College Property including plants, furniture, building etc. plucking flowers

is prohibited. Strict action would be taken on disobeying and punishment would be given accordingly.

- 7. Must maintain peace and discipline in the College.
- 8. Should show respect to the teachers employees of the College and their fellow.
- 9. Must wear their uniform properly.
- 10. Must abide by the Library rules regulations.
- 11. Must not wear any make-up or jewelry.
- 12. Must not bring any Cell Phone, Camera, Photo Album or any Cosmetics with them.
- 13. Are strictly prohibited to go to Clerical Office.

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GOVT. GRADUATE COLLEGE FOR WOMEN

PROGRAM OFFERED

1. Intermediate program

Selection of subjects:

Urdu, English, Islamiat (Compulsory), Pak Studies are compulsory. They can choose any one group from the following

Science Group

Group Offered	Program	
Science	F.Sc. Pre Engg:	М
Science	F.Sc. Pre Med:	Bi
Science	ICS	Pł
Science	ICS	St
G.Science	G-Science	Ec
G.Science	G-Science	Ec
G.Science	G-Science	Ec

Arts Groups: Students can choose any one subject from each group.

Group-A:	Civics, Geography, Sociolo
Group-B:	Economics, History, Psycho
<u>Group-C:</u>	Islamic Education, Education

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14.	Can deal with	the lady	Clerk through	the Window.
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- Would not indulge in any walk out, strike or any kind of agitation. 15.
- Are expected to bear good moral character, use decent language and behave in a good manner. 16.
- Would actively participate in the functions regarding co-curricular activities. Must keep Identity Card of 17. College with them. It can be checked any time in the college and it must be shown whenever is demanded for examinations, admission, scholarships, library security or general security purpose.

Student's Dress Code

It is compulsory for every student of the college to wear recommended Uniform i.e

1.	White Qameez Shalwar	1st Yellow
2.	White Dupatta with coloured Ribbon for BS Students.	2nd Ferozi
3.	Full Sleeves	3rd Green (Dark)
4.	Black Sweater in winter	4th Grey
5.	Black Boots without heel	5th Pink
6.	First Year Red Ribbon	6th Purple
7.	Second Year Dark Blue Ribbon	7th Brown
		8th Black

Note: any Kind of Skirts / Blouses / Pants and skin tight dresses are not allowed

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Subject Offered

- Mathematics, Physics, Chemistry
- Biology, Physics, Chemistry
- Physics, Mathematics, Computer
- Statistics, Mathematics, Computer
- Economics, Mathematics, Computer
- Economics, Mathematics, Statistics
- Economics, Statistics, Computer
- ogy, Fine Arts, Urdu Advance, Computer Science ology, Home-Economics, Arabic, Persion ion, Physical Education, Library Science.

Documents / Testimonials for Admission

- 1. Form should be completed in all respect.
- 2. The following documents should be submitted along with the form
 - 2 Photo Copy Result Card (Matric)
 - Copy of Character Certificate. ii.
 - Attached copies of Matric Certificates iii.
 - Copy of Certificates on reserved seat. iv.
 - Attested copy of Father's ID Card
 - 5 Passport size coloured pictures vi.
 - vii. NOC of respective board if they have passed Matric from any other board than B.I.S.E. D.G. Khan.
 - viii. Age limit up to 18 years.
 - **B-**Form Ix

BS - PROGRAMS

Govt. College for Women, Dera Ghazi Khan is one of those 26 Model Colleges where Punjab Government is introducing 4 years BS Degree Program from year 2010. This BS Program is Equivalent to M.A/M.Sc. Degree It is running under semester system of Examination. College has been affiliated to Ghazi University DG Khan

BS Program is being offered in following disciplines:

1.	Botany	
2.	Chemistry	
3.	Economics	(Affiliated with BUZ)
4.	Education	
5.	English	

NOTE As per University Policy Admission to the 3th Division is not allowed

Rules For Change For Subjects

1st year students can change their subjects within 15 days. Admission committee would change the subjects.

Reserved Seats:

2% arts seat are reserved for best performance in sports to get admission on these seats, candidate are required to attach attested certificate along with the admission form.

Seats for Ruler area:

15% seats are for these girls who have passed matric examination from High School of rural area/town committee.

Seat for Special Persons:

Disabled candidates should attach certificate of Physical disability from the M.S of respective Hospital.

Admission Criteria:

Admission to first year would take place according to the recommended date advertised in news papers by the Board.

- 1. Students would get admission according to their ability and present seat in the college.
- 2. For admission in 1st year (Arts) 45% marks in Matric are necessary.
- 3. For admission in 1st year (Science) and ICS 60% Marks with Science subject are must.
- 4. For admission in 1st year (Math) 45% marks in Maths are required.
- 5. These who have studied wiring and computer in Matric can't get admission in Biology

Merit can be changed if no of admissions are less than the previous year. Note:

Hostel: Hostel facility is available.

Transport:

College bus provides the students transport facility, tickets are issued to the students for this purpose



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- 2 Copy 1 Copy 1 Copy 1 Cop 1 Copy
- 5 Nos.

Original 1 Copy 1 Copy

- **Information Technology** 6.
- **Mathematics**
- Physics
- Urdu 9.